

Committee	Products and Resources Subcommittee
Subcommittee Charge	Oversight of educational products and resources.
Subcommittee Goals/Responsibilities	<ol style="list-style-type: none"> 1. Review, evaluate, and update educational products and resources in collaboration with the Courses Subcommittee. 2. Recommend new educational products and resources.
Subcommittee Composition	The Products and Resources Subcommittee is comprised of five (5) members, a Chair and four (4) additional members. Ideally each member has different areas of expertise (ex: a Provider Enrollment expert)
Membership Term	All subcommittee members serve a one (1) year term and are eligible for reappointment for up to two additional terms (up to three years of service). Terms run January 1 st – December 31 st .
Expected Commitment	The Products and Resources Subcommittee meets monthly by Conference call. Time commitment is 3-4 hours per month (approximate).
Selection/ Appointment	The Chair and Vice Chair are appointed by the President-Elect. Committee members are selected by the President Elect with input from the Education Committee Chair. Committee member selections are approved by the Board.
Subcommittee Requirements	<p>Subcommittee Members:</p> <ol style="list-style-type: none"> 1. Express desire to serve with an interest/background in education. 2. Must be able to carry out the work of the committee. 3. Desire to advance the mission of NAMSS. 4. Active in the medical services or managed care profession. 5. Ability to work well with others. 6. Ability to make the necessary time commitment. 7. NAMSS member in good standing. 8. Ability to attend and actively participate in conference calls. 9. The Chair may identify specific needs based on committee need (i.e. MCO, CVO, Hospital representatives or members with an interest in Industry Updates, Executive Leadership, etc.). <p>Subcommittee Chair:</p> <p>In addition to the qualifications listed above, the Chair must hold CPCS or CPMSM certification.</p>
Subcommittee Roles and Authorities	<p><u>Makes Decisions</u></p> <ol style="list-style-type: none"> 1. Updates to educational products and resources. <p><u>Makes Recommendations (to the Education Committee)</u></p> <ol style="list-style-type: none"> 1. New educational products or resources. <p><u>Provides Input</u></p> <ol style="list-style-type: none"> 1. Product and resource development and content.

	<p><u>Monitors</u></p> <ol style="list-style-type: none"> 1. Sales of educational products and resources. 2. Need for additional products.
<p>Staff Liaison(s)</p>	<p>Allison Isch, NAMSS Operations Sr. Coordinator aisch@namss.org/(202)-367-2310</p> <p>Kat Mathis, Coordinator, Education and Learning Services kmathis@namss.org/(202)-367-2435</p>

Amended Date	Board Approval Date
12/6/2021	12/6/2021
11/10/2022	12/12/2022